



Blues City Brewery, LLC

Job Posting

If interested in applying for this position complete an internal job application and provide that to your HR Representative along with a recent resume.

Job Title: Relief Warehouse Supervisor
Department: Warehouse
Reports to: Assistant Warehouse Manager
Date Open: March 29, 2019

POSITION SUMMARY

Supervise all shift operations. This position also has an emphasis on all ingredients and packaging material inventory, counting and balancing.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Ensure all packaging material for the daily production is accurate, available and accessible.
- Front line discipline.
- Coordinate and ensure the flow of all palletizers, transfers, rails, shipments, inbound supplies and trucks.
- Supervise shipping coordinators and hourly associates.
- Front line hourly associates scanning assistance.
- File and track all Defective Packaging Material.
- Assist with interviewing, hiring and training of salaried and hourly employees.
- Supervise the daily inventory, storage and movement of all packaging materials, ingredients and finished product.
- Records all daily forklift inspection reports.
- Supervise the maintenance of all on board forklift scanners, radios, cradles and WMS equipment.
- Assist with the hourly times and punches.
- Schedule replacement coverage hourly call ins.
- Direct contact for CBC accounting department for inventory and audits of packaging and ingredients.
- Supervise the training along with tracking hourly performance.
- Enforce policies to stay within internal, federal, state and local regulations. Responsible for compliance of GMP, Fire codes, insurance guidelines, sanitation, pest control, safety, O.S.H.A., F.D.A. and T.T.B.
- Employee relation coordinator between shipping coordinators and hourly employees.
- Responsible for finished product, packaging material and ingredient stock rotation, storage, and hold reporting.
- Assist with ongoing implementation of WMS system.
- Monitor and control daily packaging adjustments.
- Supervise recording, grounds and trailer reporting for a trailer drop lot.
- Supervise implementation of all warehouse S.O.P.'s and policies.

- Support the Packaging, Customer Service, Brewing, Accounting, Purchasing and Quality Assurance departments.
- Supervise shipments within D.M.V. regulations.
- Responsible for purchasing of pallets/slip sheets/pallet tags/shipping materials.

QUALIFICATIONS

- 5 years' experience in warehouse, logistics, manufacturing and material handling environment.
- Supervisory experience required.
- Team oriented.
- Excellent oral and written communication skills.
- Advanced computer skills preferred.
- WMS experience preferred.
- Highly organized and self-motivated.
- Ability to work in a fast paced environment and make quick, accurate decisions.

Must be available to work any assigned shift.

Blues City Brewery provides a competitive salary and benefit package that includes: Health, Life, Dental and Short and Long Term Disability Insurance; Section 125; 401(k); and more.

Blues City Brewery LLC is an equal opportunity employer who prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law. Blues City Brewery LLC conforms to the spirit as well as to the letter of all applicable laws and regulations.