



City Brewing Company, LLC

JOB DESCRIPTION

Job Title: EHS Specialist
Department: EHS
Reports to: EHS Manager
Pay Grade: B3

Prepared By: Greg Jackson
Prepared Date: January 4, 2021
Approved By:
Revision Date:

POSITION SUMMARY

The primary objective of this entry-level position is to work with the EHS Manager in protecting people, the environment, and equipment from unnecessary harm and assist in regulatory compliance responsibilities while proactively promoting the protection of human health, facilities, food safety, security, and work environment by maintaining regulatory Environmental, OSHA and FDA Security compliance. This position will be expected to develop competency in all essential duties and responsibilities of the EHS Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The EHS Specialist will primarily be assisting with implementation of all OSHA safety and health programs applicable to Blues City Brewery. This will include reviewing and updating policies and programs, implementation of programs, training, auditing and inspections. Typical programs would include Hazard Communication, Confined Space, Lock-out / Tag-out, Respiratory Protection, Personal Protective Equipment, Powered Industrial Vehicle, Contractor Management, Hot Work, Industrial Hygiene, Fire Systems, Process Safety Management, Emergency Action and Response, First Aid/CPR, Ergonomics, Walking/Working Surfaces, Accident and Illness Management, Workers Compensation, and Hearing Conservation.

The EHS Specialist will also provide support, as needed, for environmental compliance programs. This may include training, data compilation, implementation, reporting, and auditing.

This position description is intended to guide the activities of the EHS Specialist. It is not intended to limit the thinking and creativity of the person to the work of this function, nor is it intended to describe all the work that may be required of the person in this position.

QUALIFICATIONS

- BS degree in EHS, Occupational Health & Safety or a related field. Will consider combination of experience and certifications.
- Familiarity with local, state, and federal compliance standards.
- Excellent verbal/written communication skills.
- Proficiency in Microsoft Office Suite including Excel, Word, PowerPoint, and SharePoint.
- Strong organizational skills and attention to detail.
- Ability to work in a team environment.
- Must be able to work flexible and on-call hours.

PHYSICAL AND MENTAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is routinely required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear. The employee must be able to work in hot and cold environments. The employee must occasionally lift and/or move up to 40 pounds. Specific vision requirements are close and far vision and the ability to adjust focus.

Employee Signature

Date