



## HACCP Coordinator

Irwindale Brew Yard, a leading contract manufacturer in the beverage industry, has an immediate opening for a HACCP Coordinator at our Irwindale, CA facility. This position is responsible for the development, implementation, measurement, maintenance, and monitoring of HACCP (Hazard Analysis Critical Control Points) and Food Safety programs.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Develops, implements, monitors and updates facility HACCP program and Food Safety programs.
- Maintains complete and accurate records for verification of HACCP compliance.
- Manages regulatory visits, from FDA and State Inspection agencies, if applicable.
- Directs, plans and conducts internal GMP/Food Safety audits. Verifies and documents required corrective actions for internal GMP/Food Safety audits.
- Leads customer and third party audits, including communication, follow up actions, and documentation.
- Provides training for all plant personnel on HACCP, GMP, Food Safety and Allergen Control. This includes new employee training as well as annual refresher training.
- Directs and documents regular HACCP Team meetings and coordinates efforts of members to accomplish team goals.
- Reviews and monitors all HACCP deviations to aid in corrective action decision making and ensure corrective actions are completed and documented accurately.
- Assists the Corporate HACCP Coordinator with development, maintenance and verification of Corporate HACCP/Food Safety programs.
- Maintains knowledge of current State and Federal regulations.
- Attends additional HACCP/Food Safety training as needed.

### QUALIFICATIONS

- Degree qualification in Food Science and/or related science discipline OR equivalent industry experience/education.
- HACCP Certification, or ability to obtain certification upon hire. SQF Practitioner status preferred.
- Experience with beverage industry HACCP/GMP programs and QASOP's and SSOP's.
- Excellent written and verbal communication skills.
- Effective analytical, problem solving, administrative and organizational skills.
- Proficient in Microsoft Office software (Word, Excel, Outlook, PowerPoint).

Irwindale Brew Yard provides a competitive salary and benefit package that includes: Health, Life, Dental and Long Term Disability Insurance; Section 125; 401(k); and more. If you are interested in joining our team, send your resume to:

Human Resources  
Irwindale Brew Yard  
15801 E. First Street  
Irwindale, CA 91706

Or email to [jobs@citybrewery.com](mailto:jobs@citybrewery.com), subject line "HACCP Coordinator"

This position will remain open until filled.